



# *Onondaga County Legislature*

**JOHN D. MCBRIDE**  
County Legislator – 11<sup>th</sup> District  
4895 Cornish Heights Pkwy  
Syracuse, NY 13215  
Legislature (315) 435-2070  
Tel. Cell (315) 345-1403  
Fax: (315) 435-8434  
E-Mail – [lmcbri1@twcnny.rr.com](mailto:lmcbri1@twcnny.rr.com)

## **PLANNING & ECONOMIC DEVELOPMENT COMMITTEE AGENDA**

**10:30 a.m.**  
**June 12, 2019**

**401 Montgomery St., Room 407 Court House**  
**Syracuse, New York 13202**

- A. A READING OF THE MINUTES OF THE PROCEEDINGS OF THE PREVIOUS COMMITTEE UNLESS WAIVED)
- B. APPROVAL OF THE MINUTES OF THE PROCEEDINGS OF THE PREVIOUS COMMITTEE
- C. PRESENTATION OF RESOLUTIONS AND LOCAL LAWS:

1. SYRACUSE/ONONDAGA COUNTY PLANNING BOARD:

- a. Confirming Appointment to the Syracuse/Onondaga County Planning Board (James Stelter)

2. TRUST FOR CULTURAL RESOURCES:

- a. Confirming Appointment to the Trust for Cultural Resources of the County of Onondaga (Robert Petrovich)

3. ONONDAGA COUNTY CIVIC DEVELOPMENT:

- a. Confirming Reappointment by the County Executive to the Board of Directors of the Onondaga Civic Development Corporation (Alison Miller)

4. ECONOMIC DEVELOPMENT:

- a. Confirming Appointment of Robert Petrovich as Director of Economic Development

5. COMMUNITY DEVELOPMENT:

- a. Authorizing the Onondaga County Executive to File the 2019 Action Plan for the Community Development Block Grant, Home Grant and Emergency Solutions Grant Programs (\$3,142,673)

D. ADJOURNMENT

1a.

July 2, 2019

Motion Made By Mr. McBride

RESOLUTION NO. \_\_\_\_\_

CONFIRMING APPOINTMENT TO THE SYRACUSE/ONONDAGA COUNTY PLANNING BOARD

WHEREAS, J. Ryan McMahon, II, Onondaga County Executive, has duly appointed and designated pursuant to Article XII, Section 12.01 of the Onondaga County Administrative Code, subject to confirmation by the Onondaga County Legislature, the following individual to serve as a member of the Syracuse/Onondaga County Planning Board:

APPOINTMENT:

James Stelter  
207 Edna Road  
Syracuse, New York 13205

TERM EXPIRES:

December 31, 2021

and

WHEREAS, it is the desire of this Legislature to confirm said appointment; now, therefore be it

RESOLVED, that the Onondaga County Legislature does confirm the appointment of the above individual to serve as a member of the Syracuse/Onondaga County Planning Board for the term specified above or until subsequent action by the County Executive.

Planning - Stelter  
LHT  
dak

FILED WITH CLERK  
ONON. CO. LEG.  
MAY 9, 2019  
KMF

19 JUN 10 AM 10:26

RECEIVED  
ONONDAGA COUNTY  
LEGISLATURE



la.

County of Onondaga  
Office of the County Executive

John H. Mulroy Civic Center, 14th Floor  
421 Montgomery Street, Syracuse, New York 13202

Phone: 315.435.3516 Fax: 315.435.8582

www.ongov.net

J. Ryan McMahon II  
County Executive

Ann Rooney  
Deputy County Executive, Human Services

Brian J. Donnelly  
Deputy County Executive

Mary Beth Primo  
Deputy County Executive, Physical Services

June 7, 2019

TO THE HONORABLE MEMBERS OF THE ONONDAGA COUNTY LEGISLATURE:

Pursuant to Article XII, Section 12.01 of the Onondaga County Administrative Code, I have appointed the following individual, subject to confirmation of the County Legislature, to the Syracuse/Onondaga County Planning Board:

**APPOINTMENT:**

James Stelter  
207 Edna Road  
Syracuse, New York 13205

**TERM EXPIRES:**

December 31, 2021

*James Stelter will replace William Fisher.*

Your confirmation of this appointment would be greatly appreciated.

Sincerely,

J. Ryan McMahon, II  
County Executive

- cc: Hon. John McBride, Chair, Planning and Economic Development Committee
- Lori Tarolli, Esq., Law Department
- Debbie Maturo, County Legislature

19 JUN -7 PM 2:46

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ONONDAGA COUNTY  
LEGISLATURE

207 Edna Road  
Syracuse, NY 13205

315-345-5920  
jstelter36@aol.com

# James E. Stelter

**Objective**

To identify and promote projects that will have a sustainable influence on the growth of the City of Syracuse.

**Summary of Qualifications**

From 1968 to 2010 I worked for the Onondaga County Department of Transportation Division of Engineering. I retired after 42 years as a Civil Engineer with my last seventeen years reviewing and issuing permits for all commercial and residential project proposals on County highways. This review included traffic and drainage studies with determinations made of the impacts on the highway system and how they are to be mitigated. Also during this time I was a member of the staff for the Onondaga County Planning Board.

**Education**

Onondaga County Planning Federation for seventeen years  
Many seminars relating to urban and rural development including "Pedsafe" a Pedestrian Safety Guide and Countermeasure Selection System  
Cornell Local Roads Program, Central Technical Institute-Survey I & II, passed all three Civil Service test for Civil Engineer.

**Professional**

August 2005 ITE seminar on Pedestrian Safety  
March 29<sup>th</sup> thru May 24<sup>th</sup>, Onondaga Citizens League on Urban Design and City Image.  
Operate "Jim Stelter Consulting" dealing with property

2a,

July 2, 2019

Motion Made By Mr. McBride

RESOLUTION NO. \_\_\_\_\_

CONFIRMING APPOINTMENT TO THE TRUST FOR CULTURAL RESOURCES OF THE COUNTY OF ONONDAGA

WHEREAS, J. Ryan McMahon, II, Onondaga County Executive, has duly appointed and designated the following individual to serve as a member of the Trust for Cultural Resources of the County of Onondaga:

APPOINTMENT:  
Robert Petrovich  
2 Daybreak Lane  
Syracuse, New York 13210

TERM EXPIRES:  
August 3, 2021

WHEREAS, such appointment is made pursuant to Section 22.05 of the New York State Arts and Cultural Affairs Law, subject to confirmation by the Onondaga County Legislature; now, therefore be it

RESOLVED, that the Onondaga County Legislature does hereby confirm the appointment of the above individual to serve as a member of the Trust for Cultural Resources of the County of Onondaga for the term specified or until subsequent action by the County Executive.

Cult Res Trust - Petrovich  
LHT  
dak

19 MAY -3 PM 3:03  
ONONDAGA COUNTY LEGISLATURE



2a.

County of Onondaga  
Office of the County Executive

J. Ryan McMahon, II  
County Executive

ongov.net

19 MAY -6 PM 2:10  
ONONDAGA COUNTY  
LEGISLATURE

May 3, 2019

TO THE HONORABLE MEMBERS OF THE ONONDAGA COUNTY LEGISLATURE:

Pursuant to Section 22.05 of the New York State Arts and Cultural Affairs Law, I have appointed, subject to confirmation of the County Legislature, the following individual to serve as a member of the Onondaga County Cultural Resources Trust:

APPOINTMENT:

Robert Petrovich  
2 Daybreak Lane  
Syracuse, New York 13210


TERM EXPIRES:

August 3, 2021

*Robert Petrovich will replace Julie Cerio.*

Your confirmation of this appointment would be greatly appreciated.

Sincerely,

  
J. Ryan McMahon, II  
County Executive

cc: Legislature John McBride, Chair, Planning & Economic Development Committee  
Lori Tarolli, Esq., Law Department  
Debbie Maturo, County Legislature

**Robert M. Petrovich, MBA**  
**Licensed Real Estate Broker-New York State**

rpetrovich@brownfieldconsultinggroup.com

315/243-9242

**Professional Summary:** Goal orientated individual with over **25 years of both private and public sector** professional and senior management level **experience in real estate, business finance & economic development.**

**Expertise & Abilities:**

**Real Estate:**

- \*Acquisition/Divestiture/Development/Construction
- \*Commercial & Residential Leasing & Management
- \*Zone/Use Changes & Tax Assessment Reductions
- \*Site Selection/Right to Build Approvals
- \*ROW/Easement procurement

**Management:**

- \*Strategic Planning & Implementation
- \*Sales & Revenue Forecasting
- \*Sales & CRM Management
- \*Marketing Strategy Development
- \*Prospect/Lead Qualifying

**Finance:**

- \*Project Financing/Deal Structuring
- \*Contract Negotiation/Asset Valuation
- \*Capital & Operations Budgeting

**Environmental:**

- \*ASTM TSP & Phase I ESA Reviews
- \*SEQR/EAF Reviews

**Education/Degrees:**

**Master of Business Administration (MBA)-Madden Business School, Le Moyne College, Syracuse, NY**  
**Bachelor of Arts (BA)-Le Moyne College, Syracuse, NY**

**Licenses/Certifications:**

**Real Estate Broker -New York State License # 10351203290**

Real Estate Qualifying & Continuing Education Instructor-New York State Department of State Certified  
 Qualified Environmental Professional (QEP)-American Society Testing Materials

**Specific Experience-**

**Onondaga County Economic Development-Acting Director/Deputy Director-2018-Present**

Actively work with business owners and company executives looking to locate or grow in the region and develop those opportunities into economic development projects successfully completed in Onondaga County. Identify/market available development sites within Onondaga County for projects of various types/sizes across a broad spectrum of industries. Provide current information on local, state, and federal incentives for businesses advancing economic development projects. Assist with deal structuring/project financing for startups or going concerns. Collaborate with other economic development professionals in support of business development and retention. Develop and manage budgets/expenditures for programmatic work and administer grants from implementation through reimbursement/deliverables.

**Onondaga County Department of Transportation-Deputy Commissioner-2012-2018**

Responsible for transportation department operations and management of administrative, finance and personnel staff performance and work production in support of field operations. Office professional team ranges in size from between 12 to 18 direct reports. Overall management responsibility of field operations associated with summer construction projects and winter snow removal operations. Field personnel total approximately 120 union staff. Project Manager during planning, design and

construction of recently completed \$8.5 million capital project for OCDOT in 2018. Project was completed under budget.

**Brownfield Consulting Group, LLC- President & Principal Broker-2012-2018**

Secured property listings, closed sales & leases, provided tenant representation, property management, site selection, development approvals for commercial end uses including drug stores; quick service restaurants; single tenant retail; professional office buildings and residential apartments. Evaluated industrial sites for economic redevelopment potential. Negotiated and procured easements and right-of-way agreements for utility and transportation projects.

**S&W Redevelopment of North America, LLC-Executive Vice President-1998-2012**

Completed brownfield redevelopment projects to repurpose underperforming contaminated industrial property for high-end commercial use as economic development projects. Completed brownfield development projects across NYS for adaptive reuse of vacant or underperforming commercial and industrial properties for Walgreen, Family Dollar, South Hill Business Campus and Walmart. Negotiated and secured construction and permanent financing for project specific requirements. Secured operating lines of credit and term loans as capital requirements demanded. Secured refundable and non-refundable tax credits on various redevelopment projects. Evaluated and managed financial performance of operating business units and special purpose entities

**Stearns & Wheler (GHD) Environmental Engineers-Senior Project Manager-1985-1997**

Involved in development projects with both contaminated soil and groundwater issues requiring investigation and remediation corrective action as well as adaptive real estate reuse. Rebranded strategic business unit identities and their respective business service offerings via available web-based tools. Developed collateral materials in support of new strategic initiatives.

**Personal and Professional References Are Available**



**ROBERT M. PETROVICH**  
**rpetrovich@brownfieldconsultinggroup.com**  
**315/243-9242**

**PROFESSIONAL REFERENCES**

**DAMIAN VANETTI, PE**  
**GHD, ENGINEERS**  
**315/439-3268**

**TERENCE MALIGA, REAL ESTATE MANAGER**  
**BOOS DEVELOPMENT**  
**315/440-5945**

**TRAVIS BORT, OWNER/CREATIVE DIRECTOR**  
**ABC CREATIVE GROUP**  
**315/382-6055**

July 2, 2019

Motion Made By Mr. McBride

RESOLUTION NO. \_\_\_\_\_

CONFIRMING REAPPOINTMENT BY THE COUNTY EXECUTIVE TO THE BOARD OF DIRECTORS OF THE ONONDAGA CIVIC DEVELOPMENT CORPORATION

WHEREAS, J. Ryan McMahon, II, Onondaga County Executive, has duly reappointed and designated, subject to confirmation by the Onondaga County Legislature, the following individual to serve as the County Executive's appointee to the Board of Directors of the Onondaga Civic Development Corporation:

REAPPOINTMENT:

Ms. Alison Miller  
1416 Thornton Heights Road  
Skaneateles, New York 13152

TERM EXPIRES:

October 6, 2021

and

WHEREAS, it is the desire of this Legislature to confirm said reappointment; now, therefore be it

RESOLVED, that the Onondaga County Legislature does hereby confirm the reappointment of the above individual to serve on the Board of Directors for the Onondaga Civic Development Corporation for the term specified above.

OCDL - CE Appt  
LHT  
dak

19 MAY - 9 PM 2:26

RECEIVED  
ONONDAGA COUNTY  
LEGISLATURE



3a.

County of Onondaga  
Office of the County Executive

J. Ryan McMahon, II  
County Executive

**ongov.net**

May 3, 2019

TO THE HONORABLE MEMBERS OF THE ONONDAGA COUNTY LEGISLATURE:

Pursuant to By-Laws of the Onondaga County Civic Development Corporation, I hereby reappoint, subject to confirmation of the County Legislature, the following individual to serve as a member of the Onondaga Civic Development Corporation:

REAPPOINTMENT:

Ms. Alison Miller  
1416 Thornton Heights Road  
Skaneateles, New York 13152

TERM EXPIRES:

October 6, 2021

Your confirmation of this appointment would be greatly appreciated.

Sincerely,

J. Ryan McMahon, II  
County Executive

- cc: Legislator John McBride, Chair, Planning & Economic Development Committee
- Lori Tarolli, Esq., Law Department
- Debbie Maturo, County Legislature

ONONDAGA COUNTY  
LEGISLATURE  
19 MAY -6 PM 2:11

**ALISON MILLER**

PO Box 11583, Syracuse, NY 13218  
 Cell: 315-263-2510 - alisonmiller1@gmail.com

1416 Brompton Heights Rd.  
 Manlius, NY 13152

**PROFESSIONAL SUMMARY**

Dynamic banking professional adept at leading high performance teams to complete key financial initiatives. Highly motivated sales leader focused on up market prospects, handling larger relationships in excess of \$5MM in exposure. Proven track record of leading team in significant growth of portfolio and exceeding goals for acquisition and expansion of commercial clients.

**SKILLS**

- Top-rated sales performance
- Negotiation skills
- Account management
- Leadership skills
- Client acquisition and retention
- Strong interpersonal skills
- Strong client relations
- Strong credit skills for structuring deals
- Proven track record of successful growth
- Proven managerial and motivational skills

**WORK HISTORY**

06/2006 to Current

**Regional Sales Manager, Commercial Business Banking, First Vice President**  
 First Niagara Bank - Syracuse, NY

Manage team of six Relationship Managers in the Greater Syracuse area, Utica and Binghamton as well as three Portfolio Administrators. Loan production goal annually of \$65MM, Treasury Management, Fee Income and Deposit growth goals. Focus on new relationships to the Bank, target of \$1MM-\$5MM in lending needs. Manage larger relationships of \$10MM+ in loan exposure. Grew portfolio from \$50MM to \$400MM in commitments, deposit balances of \$200MM. Exceeded goal each year, led division the last six years in goal achievement compared to Albany, Rochester and Buffalo. Directly involved in credit underwriting, structuring and approval of credit facilities.

04/2001 to 06/2006

**Regional Sales Manager, Business Banking, Senior Vice President**  
 Citizens Bank - Syracuse, NY

Managed a team of four Relationship Managers and twelve Business Development Officers in the Syracuse, Utica and Binghamton areas. Focused on lending needs from \$100,000 to \$5,000,000 and company sales of \$1-10MM. Chairman's Award winner 2004 and 2005. Involved in structuring and approval of credit.

04/1997 to 04/2001

**Relationship Manager, Middle Market, Vice President**  
 Key Bank - Syracuse, NY

Managed relationships in the Middle Market group, charged with new relationships to the Bank with sales of \$10MM-\$100MM. Exceeded goal each year, Chairman's Award winner 1998-2000. Cross sold all products of the Bank, focused on Private Bank and Wealth Management referrals.

09/1992 to 04/1997

**Credit Analyst/Account Manager/Assistant Vice President**  
 Savings Bank of Utica - Utica, NY

Hired as Credit Analyst, within two years promoted to Account Manager. Handled relationships from \$100,000 to \$3,000,000. Responsible for managing and deepening existing relationships and adding new relationships to Bank. Expanded to the Syracuse area with no branch network, built over \$15MM in new borrowings to Bank.

**EDUCATION**

2000

**MBA: Finance**  
 LeMoyne College - Syracuse, NY

**ACCOMPLISHMENTS**

Women In Business Award  
 40 Under 40  
 Chairman's Award Winner

**AFFILIATIONS**

Leadership Greater Syracuse, Board Member  
 Hope for the Bereaved, Advisory Board Member  
 New York Business Development Corp., Regional Loan Committee

July 2, 2019

Motion Made By Mr. McBride

RESOLUTION NO. \_\_\_\_\_

CONFIRMING APPOINTMENT OF ROBERT PETROVICH AS DIRECTOR OF ECONOMIC DEVELOPMENT

WHEREAS, J. Ryan McMahon, II, Onondaga County Executive, has duly designated and appointed Robert Petrovich, 2 Daybreak Lane, Syracuse, New York 13210, to serve as the Director of the Onondaga County Department of Economic Development; and

WHEREAS, consistent with the Onondaga County Charter and the Administrative Code of Onondaga County, such appointment is subject to confirmation by the Onondaga County Legislature; now, therefore be it

RESOLVED, that the Onondaga County Legislature, does hereby confirm the appointment of Robert Petrovich to serve as Director of the Department of Economic Development, effective July 2, 2019.

Econ Dev - Director Petrovich  
LHT  
dak

19 MAY 16 AM 8:55

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ONONDAGA COUNTY  
LEGISLATURE



4a.

County of Onondaga  
**Office of the County Executive**

John H. Mulroy Civic Center, 14th Floor  
421 Montgomery Street, Syracuse, New York 13202

Phone: 315.435.3516 Fax: 315.435.8582

[www.ongov.net](http://www.ongov.net)

**J. Ryan McMahon II**  
*County Executive*

**Ann Rooney**  
*Deputy County Executive, Human Services*

**Brian J. Donnelly**  
*Deputy County Executive*

**Mary Beth Primo**  
*Deputy County Executive, Physical Services*

May 14, 2019

TO THE HONORABLE MEMBERS OF THE ONONDAGA COUNTY LEGISLATURE:

Pursuant to Article III, Section 3.07, of the Onondaga County Administrative Code, I hereby appoint, subject to confirmation of the County Legislature, Robert Petrovich, as Director of Economic Development, effective Tuesday, July 2, 2019. I ask you to schedule the appropriate review for June meeting of Planning and Economic Development Committee and place Mr. Petrovich's nomination on your session agenda for confirmation on July 2, 2019.

Sincerely,

J. Ryan McMahon, II  
County Executive

cc: Lori Tarolli, Esq., Law Department  
**Debbie Maturo, County Legislature**  
Legislature John McBride, Chair, Planning & Economic Development Committee

RECEIVED  
ONONDAGA COUNTY  
LEGISLATURE  
19 MAY 15 PM 2:25

**Robert M. Petrovich, MBA**  
**Licensed Real Estate Broker-New York State**

**rpetrovich@brownfieldconsultinggroup.com**

**315/243-9242**

**Professional Summary:** Goal orientated individual with over **25 years of both private and public sector professional and senior management level experience in real estate, business finance & economic development.**

**Expertise & Abilities:**

**Real Estate:**

- \*Acquisition/Divestiture/Development/Construction
- \*Commercial & Residential Leasing & Management
- \*Zone/Use Changes & Tax Assessment Reductions
- \*Site Selection/Right to Build Approvals
- \*ROW/Easement procurement

**Finance:**

- \*Project Financing/Deal Structuring
- \*Contract Negotiation/Asset Valuation
- \*Capital & Operations Budgeting

**Management:**

- \*Strategic Planning & Implementation
- \*Sales & Revenue Forecasting
- \*Sales & CRM Management
- \*Marketing Strategy Development
- \*Prospect/Lead Qualifying

**Environmental:**

- \*ASTM TSP & Phase 1 ESA Reviews
- \*SEQR/EAF Reviews

**Education/Degrees:**

**Master of Business Administration (MBA)-Madden Business School, Le Moyne College, Syracuse, NY**  
**Bachelor of Arts (BA)-Le Moyne College, Syracuse, NY**

**Licenses/Certifications:**

**Real Estate Broker -New York State License # 10351203290**

Real Estate Qualifying & Continuing Education Instructor-New York State Department of State Certified  
 Qualified Environmental Professional (QEP)-American Society Testing Materials

**Specific Experience-**

**Onondaga County Economic Development-Acting Director/Deputy Director-2018-Present**

Actively work with business owners and company executives looking to locate or grow in the region and develop those opportunities into economic development projects successfully completed in Onondaga County. Identify/market available development sites within Onondaga County for projects of various types/sizes across a broad spectrum of industries. Provide current information on local, state, and federal incentives for businesses advancing economic development projects. Assist with deal structuring/project financing for startups or going concerns. Collaborate with other economic development professionals in support of business development and retention. Develop and manage budgets/expenditures for programmatic work and administer grants from implementation through reimbursement/deliverables.

**Onondaga County Department of Transportation-Deputy Commissioner-2012-2018**

Responsible for transportation department operations and management of administrative, finance and personnel staff performance and work production in support of field operations. Office professional team ranges in size from between 12 to 18 direct reports. Overall management responsibility of field operations associated with summer construction projects and winter snow removal operations. Field personnel total approximately 120 union staff. Project Manager during planning, design and

construction of recently completed \$8.5 million capital project for OCDOT in 2018. Project was completed under budget.

**Brownfield Consulting Group, LLC- President & Principal Broker-2012-2018**

Secured property listings, closed sales & leases, provided tenant representation, property management, site selection, development approvals for commercial end uses including drug stores; quick service restaurants; single tenant retail; professional office buildings and residential apartments. Evaluated industrial sites for economic redevelopment potential. Negotiated and procured easements and right-of-way agreements for utility and transportation projects.

**S&W Redevelopment of North America, LLC-Executive Vice President-1998-2012**

Completed brownfield redevelopment projects to repurpose underperforming contaminated industrial property for high-end commercial use as economic development projects. Completed brownfield development projects across NYS for adaptive reuse of vacant or underperforming commercial and industrial properties for Walgreen, Family Dollar, South Hill Business Campus and Walmart. Negotiated and secured construction and permanent financing for project specific requirements. Secured operating lines of credit and term loans as capital requirements demanded. Secured refundable and non-refundable tax credits on various redevelopment projects. Evaluated and managed financial performance of operating business units and special purpose entities

**Stearns & Wheeler (GHD) Environmental Engineers-Senior Project Manager-1985-1997**

Involved in development projects with both contaminated soil and groundwater issues requiring investigation and remediation corrective action as well as adaptive real estate reuse. Rebranded strategic business unit identities and their respective business service offerings via available web-based tools. Developed collateral materials in support of new strategic initiatives.

**Personal and Professional References Are Available**

19 MAY 15 PM 2:38  
RECEIVED  
MONROE COUNTY  
LEGISLATURE



July 2, 2019

Motion Made By Mr. McBride

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE ONONDAGA COUNTY EXECUTIVE TO FILE THE 2019 ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT, HOME GRANT AND EMERGENCY SOLUTIONS GRANT PROGRAMS**

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to make grants to states and units of general local government to finance Community Development Block Grant Programs; and

WHEREAS, under Title II of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12721 et seq.), the Secretary of the U.S. Department of Housing and Urban Development is authorized to make grants to states and units of general local government which participate in the Community Development Block Grant Program to finance the Home Investment Partnership Grant (HOME) Program; and

WHEREAS, under Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11371 et seq.), the U. S. Department of Housing and Urban Development is authorized to make grants to urban counties participating in the Community Development Block Grant Program under the Emergency Solutions Grant Program; and

WHEREAS, pursuant to the requirements of such Community Development Block Grant Program, the County has executed cooperation agreements with all the Towns and Villages within the County, which agreements specify that the County, the Towns and Villages will cooperate in undertaking or assisting in undertaking the Community Development Block Grant Program and, specifically urban renewal and publicly assisted housing; and

WHEREAS, pursuant to the requirements of such Community Development Block Grant Program, the Onondaga County Executive has appointed a Community Development Steering Committee to advise on the use of anticipated funds under such Community Development Block Grant Program; and

WHEREAS, such Community Development Steering Committee has solicited public input from all the cooperating Towns and Villages for the purpose of developing the Community Development Block Grant Program for Onondaga County; and

WHEREAS, the U.S. Department of Housing and Urban Development requires the submission of a single application, known as the Consolidated Plan, for the Community Development Block Grant, the Home Investment Partnership Grant, and the Emergency Solutions Grant; and

WHEREAS, such Community Development Steering Committee has agreed upon and made recommendations for the use of anticipated funds from the program through the development of the 2018 Action Plan; now, therefore be it

RESOLVED, that the Onondaga County Legislature does memorialize the Secretary of Housing and Urban Development to approve the 2019 Action Plan for a total grant application of \$3,142,673 including \$2,369,106 for the Community Development Block Grant (which includes the 2019 Community

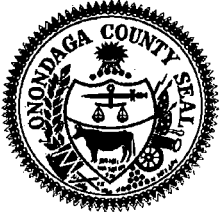
Development Block Grant of \$2,269,106 and program income of \$100,000), \$607,529 for the HOME Grant, and \$166,038 for the Emergency Solutions Grant; and, be it further

RESOLVED, that the Onondaga County Executive is authorized to file the 2019 Action Plan with the Secretary of Housing and Urban Development for a total of \$3,142,673 and to execute all documents as may be required to implement the intent of this resolution.

CDBG 2019 Reso  
LHT  
mmd  
dak

RECEIVED  
ONONDAGA COUNTY  
LEGISLATURE  
MAY 17 PM 2:14

5a.



## DEPARTMENT COMMUNITY DEVELOPMENT PROGRAM AND FINANCIAL INFORMATION SHEET

**PURPOSE:**

Authorize and adopt the 2019 Action Plan which serves as the application to HUD for 3 entitlement grants: Community Development Block Grant, Home Grant, and Emergency Solutions Grant. The Action Plan has been reviewed and approved by the CD Steering Committee.

**OBJECTIVE/ WORK PLAN:**

To obtain our "base funding" from HUD. The total application amount is \$3,142,673.

**FUNDING SOURCE:**

Federal funding from the U.S. Dept of Housing & Urban Development.

**BUDGET:**

See attached budget.

(\budres\BPISCD2018AP)

5a.

2019 COMMUNITY DEVELOPMENT BUDGET

4/10/2019

	COMMUNITY DEVELOPMENT GRANT					2018 to	% Change
	2015	2016	2017	2018	2019	2019 change	
County	\$1,730,361	\$1,750,479	\$1,800,981	\$2,218,524	\$2,005,254		
Clay	\$187,894	\$207,024	\$222,472	\$0	\$263,852		
<b>Total Grant</b>	<b>\$1,918,255</b>	<b>\$1,957,503</b>	<b>\$2,023,453</b>	<b>\$2,218,524</b>	<b>\$2,269,106</b>	<b>\$50,582</b>	<b>2.50%</b>
Reprogrammed Balances	50,000	50,000	0	0	0		
Program Income	100,000	100,000	100,000	100,000	100,000		
<b>Total Available</b>	<b>\$2,068,255</b>	<b>\$2,107,503</b>	<b>\$2,123,453</b>	<b>\$2,318,524</b>	<b>\$2,369,106</b>		
Capital Projects	\$644,604	\$676,003	\$673,000	\$697,700	\$845,650		
Housing Rehabilitation	350,000	350,000	350,000	350,000	350,000		
Housing Rehab (Prog Income)	0	0	0	0	0		
Commercial Rehabilitation	100,000	100,000	95,763	217,124	109,636		
Rehab Delivery	450,000	450,000	450,000	450,000	450,000		
Administration	383,651	391,500	404,690	443,700	453,820		
Housing Counseling	5,000	5,000	5,000	5,000	5,000		
Fair Housing	35,000	35,000	45,000	55,000	55,000		
Homeownership (Prog Income)	100,000	100,000	100,000	100,000	100,000		
Contingency	0	0	0	0	0		
<b>Total</b>	<b>\$2,068,255</b>	<b>\$2,107,503</b>	<b>\$2,123,453</b>	<b>\$2,318,524</b>	<b>\$2,369,106</b>		
<b>HOME GRANT</b>	<b>\$447,678</b>	<b>\$467,677</b>	<b>\$465,965</b>	<b>\$662,987</b>	<b>\$607,529</b>	<b>-\$55,458</b>	<b>-11.90%</b>
Housing Rehabilitation	175,759	250,758	249,474	397,241	455,646		
Lead ->2014; 2015->Shape-Up	160,000	100,000	100,000	100,000	0		
Home Ownership Subsidies	0	0	0	0	0		
Non-Profit Housing Activities	67,152	70,152	69,895	99,448	91,130		
Administration	\$44,768	\$46,768	46,597	66,298	60,753		
<b>Total</b>	<b>\$447,678</b>	<b>\$467,677</b>	<b>\$465,965</b>	<b>\$662,987</b>	<b>\$607,529</b>		
<b>EMERGENCY SOLUTIONS GRANT</b>	<b>\$153,491</b>	<b>\$155,767</b>	<b>\$157,591</b>	<b>\$162,129</b>	<b>\$166,038</b>	<b>\$3,909</b>	<b>2.48%</b>
Administration	11,512	11,683	11,819	12,160	12,453		
Projects	\$141,979	\$144,084	\$145,772	\$149,969	\$153,585		
<b>Total</b>	<b>\$153,491</b>	<b>\$155,767</b>	<b>\$157,591</b>	<b>\$162,129</b>	<b>\$166,038</b>		
<b>3 grants:</b>	<b>\$2,519,424</b>	<b>\$2,580,947</b>	<b>\$2,647,009</b>	<b>\$3,043,640</b>	<b>\$3,042,673</b>	<b>-\$967</b>	<b>0.0%</b>

50.

**2019 Community Development  
Approved Capital Projects**

<b>Municipality/Agency</b>	<b>Project</b>	<b>Requested</b>	<b>Award</b>	<b>Match</b>	<b>Total</b>
Village of Baldwinville	Canton Woods Senior Center Renovation	\$ 68,300	\$ 62,500	\$ 22,700	\$ 85,200
Town of Camillus	Sawyer Street Sewer Rehab	\$ 150,000	\$ 150,000	\$ 105,000	\$ 255,000
Village of Camillus	Timber Road Reconstruction	\$ 50,000	\$ 50,000	\$ 43,300	\$ 93,300
Town of Cicero	Senior Center Accessibility Improvements	\$ 44,000	\$ 44,000	\$ 14,650	\$ 58,650
Town of Clay	Wood Glen Manor Road Repair 1	\$ 50,000	\$ 50,000	\$ 18,500	\$ 68,500
Town of Fabius	Markham Hollow Road Improvements	\$ 67,000	\$ 62,500	\$ 12,000	\$ 74,500
Village of Jordan	Veterans Memorial Pool Parking Lot	\$ 50,000	\$ 50,000	\$ 17,700	\$ 67,700
Town of Lafayette	Stafford Park Tennis/Basketball Courts	\$ 37,500	\$ 37,500	\$ 12,500	\$ 50,000
Village of Liverpool	Johnson Park Improvements	\$ 50,000	\$ 42,000	\$ 19,200	\$ 61,200
Village of Minoa	Main Street Sidewalk Replacement	\$ 24,000	\$ 24,000	\$ 10,932	\$ 34,932
V-North Syracuse	Grove Street Sidewalk Improvement	\$ 50,000	\$ 50,000	\$ 34,300	\$ 84,300
Town of Salina	Brewerton Road Streetscape	\$ 50,000	\$ 45,000	\$ 2,700	\$ 47,700
Village of Solway	West End Lighting	\$ 150,000	\$ 150,000	\$ 52,100	\$ 202,100
Cooperative Extension	Community Forests	\$ 28,850	\$ 28,150	\$ 7,725	\$ 35,875
<b>Total</b>		<b>\$ 869,650</b>	<b>\$ 845,650</b>	<b>\$ 373,307</b>	<b>\$ 1,218,957</b>
<b>Contingent</b>					
Town of Geddes	Lakeland Park Improvements	\$ 50,000	\$ 50,000	\$ 24,200	\$ 74,200
Town of Van Buren	Snowdale Drive Drainage/Pavement, Ph 2	\$ 120,000	\$ 120,000	\$ 40,000	\$ 160,000



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road as well as creating an additional trip hazard. This project will eliminate the trip hazards and prevent further deterioration of the road surface.

Green Infrastructure Technology: N/A

<b>T-Cicero</b>	<b>Cicero Senior Center Accessibility Improvements</b>	<b>\$44,000</b>
	5924 Lathrop Drive	

Improvements include:

-Main entry – 710 square feet concrete sidewalk, replace exterior door with automatic door opener, relocate and replace interior door with automatic door opener to add appropriate distance between two doors, run electrical for door openers, install insulated windows, refinish floor, replace lighting with energy efficient fixtures.

-Emergency entry – 110 square feet concrete, remove and replace existing emergency exit door with door with automatic opener, run electrical for opener.

The current entryway of the Center, built in 1958 and with some improvements over the years, no longer accommodates the current population's needs and is not fully ADA compliant to their recommendations and is difficult for seniors to maneuver.

Green Infrastructure Technology: To promote energy efficiency, the following will be included and installed in the project: upgrade entryway glass with thermal glass, install LED lighting, and door operation to work independently to maintain heating and cooling temperatures inside the building.

<b>T-Clay</b>	<b>Wood Glen Manor Road Repair 1</b>	<b>\$50,000</b>
	Sagamore Dr N, Lance wood Dr, Hawthorne Dr, Poplar Dr	

Sagamore Dr N – 1,060 feet by 25 feet  
Lancewood Dr – 710 feet by 25 feet  
Hawthorne Dr – 540 feet by 25 feet  
Poplar Dr – 170 feet by 30 feet

The streets are broken up with numerous potholes and depressions. The streets are flat so that water sits and freezes and causes the road to heave and break up. The Town will re-profile the streets by raising them up with blacktop to get the standing water to run off the road.

Green Infrastructure Technology: The roads will be milled and the millings will be recycled for road fill and future repairs. The Town will repave with Recycled Asphalt Product (RAP). All structured repairs will be done at that time.

<b>T-Fabius</b>	<b>Markham Hollow Road Improvement</b>	<b>\$62,500</b>
	Markham Hollow Road	

Replacement of the culvert under Markham Hollow Road and ½ mile of paving.

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The road in this area is in poor condition and the culvert needs to be replaced. This road is an alternate route to the Labrador Hollow Unique Area and Labrador Pond. The popularity of these two areas has resulted in increased road traffic over the last few years.

Green Infrastructure Technology: The D.E.C. will work with the Town to insure that the stream which the road crosses will not be disturbed by this activity.

<b>V-Jordan</b>	<b>Veterans’ Memorial Pool Parking Lot Imp 295 – 299 Brutus Rd</b>	<b>\$50,000</b>
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Pave and chip seal 3,111 square yards of parking lot in front of the Veterans’ Memorial Pool complex. Removal of old existing landscape along the foundation of the building and restoration of the remainder of lawn not landscaped. Install five (5) flowering 2-inch + ornamental trees. Improve the land area flanking the east and west sides of the parking lot and the front area between the parking lot and the Brutus Road, south of the parking area, by removing over-growth and weed shrubs to create mow-able grassy spaces.

The curb appeal is nonexistent at the Veterans’ Memorial Pool Complex, concealing the complex as a truly “hidden gem”. The parking lot originally had millings and some striping but has not been undergone any improvement for at least fifteen years and subsequently deteriorated to the point it looks unkempt and unwelcoming despite efforts to neaten it. Vehicles now park any which way without striping to guide into proper spaces which results in occasional safety hazards.

Green Infrastructure Technology: The installation of trees will help reduce the stormwater runoff.

<b>T-Lafayette</b>	<b>Stafford Park Tennis Courts Route 11</b>	<b>\$37,500</b>
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The Town is proposing to undertake a project to resurface the existing basketball and tennis courts in Stafford Park. Proposed improvements include new asphalt surfaces on one basketball court and all three tennis courts. The existing surfaces are seriously deteriorated and are quickly becoming unserviceable.

The three tennis courts and one basketball court are among the most popular amenities in the park. Heavy use and age have taken a toll on the surface condition of these facilities. The current asphalt is cracking and breaking up. This allows for ponding of water and weeds growing through cracks. Routine maintenance and band-aid repairs have extended their life, but this approach is quickly becoming ineffective. The Town has determined that both the basketball/tennis courts need to be completely resurfaced with approximately 2 inches of new asphalt and a painted surface. Following the resurfacing, the courts will be painted/lined as necessary and any adjustments to equipment will be made (such as raising basketball hoops to accommodate for the slightly raised surface elevation).

Green Infrastructure Technology: The Town will investigate and consider the use of a permeable pavement for the courts. However, this will require complete removal of the existing surface at likely more cost, and may not be able to be appropriately painted. Research will be conducted to determine if such a use is feasible.

<b>V – Liverpool</b>	<b>Johnson Park Improvements Bound by Tulip St, Oswego St, Second St and Vine St</b>	<b>\$42,000</b>
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The project seeks funding for the continuation of the Johnson Park improvements. The previous phase of this project, installing new concrete sidewalk within the interior of the park, was a stepping stone to creating a safer, more usable park for visitors and the pedestrian traffic. This phase of the project will continue in that direction by providing increased accessibility to all park facilities. The Village now feels complete accessible bathroom facilities are a



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necessity to help in achieving the maximum potential of Johnson Park. In addition, the fountain plumbing, and exterior brick are in need of replacement or repair.

Green Infrastructure Technology: Replacing old toilet fixtures with new water-saving fixtures will help preserve a natural resource.

**V – Minoa                      Sidewalk Replacement Program      \$24,000**  
240 N Main Street

East side of North Main Street  
East side of Elm Street – 1,135 feet from Edgerton Street to N Central Avenue (15 homes)  
West side of Elm Street – 1,115 feet from Edgerton Street to N Central Avenue (15 homes)

This proposal seeks to eliminate aging sidewalk infrastructure in order to provide the ever-growing walking and bicycling community a safe, convenient and comfortable surface. Within the proposed area are: the Minoa elementary school (390 students), post office, nursing home, senior housing complex, municipal building which houses the library, police sub-station, fire and ambulance departments. Each of these community buildings hold many events throughout the year. Annual parades take place on Main Street and many village residents walk and bike from their homes throughout the village to attend. Other village events on Main Street also attract patients and tenants from the Crossing nursing home and East View Gardens senior housing complex.

Green Infrastructure Technology: N/A

**V-North Syracuse              Grove Street Sidewalk Improvement      \$50,000**  
Grove Street between Church Street and Kennedy Park

The sidewalk replacement project would focus on removing and reinstalling sidewalk along the west side of Grove Street between Church Street and Kennedy Park. Removals include grass, asphalt and gravel driveways, and 555 ± linear feet of heaved and cracked concrete sidewalk within the right-of-way along this portion of Grove Street. All work will be done within the street right-of-way that is owned and maintained by the Village. Installations include approximately 555 ± linear feet of concrete sidewalk, 555 ± linear feet of concrete curbing, two (2) detectable warning, two (2) curb ramps, and one (1) striped crosswalk. The crosswalk and detectable warning will be installed across from Kennedy Park, where there is an existing crosswalk. By utilizing a highly visible crosswalk application, both vehicles and pedestrians are alerted to the area and it also serves as a traffic calming measure. Detectable warning strips serve as a physical tool for pedestrians with limited-visibility to be aware that there is a pedestrian-vehicle encounter ahead. Additionally, in delineating and defining the pedestrian movement, especially for the elderly and handicap, people will be better able to safely travel to their destinations.

Green Infrastructure Technology: Utilizing a grass filter strip along the sidewalk and Church Street will collect and treat storm water from the street and sidewalks prior to it entering the storm sewer system or the sanitary sewer system. This includes areas of pavement removal and installing grass to increase permeability. A lighter colored concrete will be used to increase reflectivity and decrease the heat island effect. Sub-base material will be a combination of local stone material and existing soil on site. Any excess material or soil from construction will remain on the site. These methods will limit the amount of hauling and fuel.

**T-Salina                              Brewerton Road Streetscape Improvement Project      \$45,000**  
Brewerton Road (US Route 11) between Brookfield Road and Hinsdale Road

This proposal seeks funding for upgrading and additions to the existing medians along the section of Brewerton Road (US Route 11) between Hinsdale Road and Brookfield Road within the Mattydale Central Business District. The medians were originally installed with the assistance of funds through Community Development. In eight (8) phases,

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improvements included the replacement/installation of sidewalks, curbing, crosswalks, landscaping, street furnishings, and entry signage.

This proposal is looking to sandblast and recoat the existing seven (7) banner poles. In the approximately 10 plus years that the banner poles were installed, the poles have remained in good shape, and in order to extend their lifespan in this harsh environment of salt and snow, the Town is looking to preserve and retain the banner poles. Town has decided to install more permanent banners on the poles rather than the fabric ones that require labor to install, remove and repair. The 14 banners would be constructed of metal with designs that relate to Salina and 3<sup>rd</sup> Ward. These improvements will also contribute to the Central Business District. Furthermore, additional landscaping and hardscape will be installed throughout all the medians.

Green Infrastructure Technology: The Town’s Department of Public Works will be responsible for the long-term maintenance of the street right-of-way, which includes the roadway, drainage system, and snow removal.

<b>V-Solvay</b>	<b>West End Lighting Phase I (from Cogswell Ave to Able Ave) North Side of Milton Ave</b>	<b>\$150,000</b>
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Milton Avenue is the major entrance into the Village. The entrance is connected to Interstate 690 and the New York State Fairgrounds. The western entrance from Camillus to the Village at Cogswell Avenue needs improvement. Phase I street lighting is an important Phase for beginning the Rehabilitation of West End Village District.

Currently the lighting on the north side of the street is not working. The poles and fixtures are old and obsolete. There are no parts available for repairing the lights. The existing lights and fixtures will be removed and recycled. The project will improve safety for vehicle travel at night, help discourage crime, and aid the Solvay DPW nighttime winter plowing. The Village Electric Department will install the lighting for the Village. The project would consist of installing ten (10) ornamental light poles and islands within the parking areas along Milton Avenue that services the business district.

Green Infrastructure Technology: All lights installed will be LED with recycled metal fixtures.

<b>Cooperative Extension</b>	<b>Community Forests</b>	<b>\$28,150</b>
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The goal of this proposal is the continued improvement of the overall quality of life in our urban areas by building strong, vibrant and resilient community forests. Trees are valued for their appearance, but also for economic benefits such as the reduction of heating and cooling costs, and increased property values, as well as environmental benefits such as reduced urban heat island effect, improved water quality by reduction of storm water runoff, and reduced wind and noise problems.

The Emerald ash borer (EAB), an invasive insect that originates from Asia, was confirmed in Onondaga County in July 2013. There are no known biotic or abiotic controls in the US that have controlled this insect below damaging levels. As a result, it is killing every species of ash tree it infests. It has decimated ash populations and has created hazardous conditions in city and village setting where ash is present, which poses a threat to health and property due to increased risk of structural failure of infested tree stems, overhead limbs and branches. It also causes an economic hardship by necessitating the removal of ash trees in a short period of time and eliminates a substantial quantity of trees in a short period of time. The loss of canopy means less storm water capture, less air filtration, and other diminished benefits provided by a healthy tree population.

A County-wide task force has been active since April 2012, preparing for the arrival of EBA in Onondaga County. Renewal is a constant in managing community forests. Unless communities continue efforts to plant a diversity of new trees, cull hazardous trees, monitor tree health and pests, we will have a declining community forest with



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minor pavement repairs approximately 1,400 linear feet. Phase 2 would commence at the natural high point between Bump and Blanchard Drives and continue along Snowdale to Ressigue Drive.

A majority of the roads in the Seneca Knolls area were constructed in the 1950's and 1960's with only periodic spot maintenance as required. Over the years, insufficient pavement thickness of these roads has resulted in deterioration of the asphalt pavement. In addition, the roadside drainage system has reduced effectiveness due to the age of the system.

Green Infrastructure Technology: Unfortunately, this project does not lend itself to green infrastructure technology.

**FAIR HOUSING ACTIVITIES**

**ARISE**

**ARISE Housing Referral and Advocacy Program (HRAP) \$5,000**  
635 James Street

The Housing Referral and Advocacy Program (HRAP) assist people with any disabilities and their families who live in Onondaga County. Participants have low- to extremely-low incomes; many are homeless or living in critically unstable housing situations. Program services include:

- 1) assist individuals in locating suitable housing, including intake appointments, needs assessment, coordinating appointments for viewing apartments, providing transportation when necessary, negotiating with landlords, etc.;
- 2) assist individuals apply for needed housing-related support: rental subsidies, security deposits, and HEAP;
- 3) maintain a housing registry, an up-to-date list of available accessible/affordable housing;
- 4) contact landlords and developers to advocate for developing/creating accessible units; and
- 5) provide educational workshops on Fair Housing laws, and accessibility guidelines.
- 6) contribute to community-wide planning by participating in housing task forces/committees to ensure the needs of residents with disabilities are considered during planning, and to help reduce duplication of services and eliminate gaps in service coverage.

**FHC**

**Fair Housing Council of CNY, Inc. \$50,000**  
**Education & Enforcement Project**  
County-wide

This project will include five distinct components:

- Education and outreach
- Housing Counseling and advocacy
- Enforcement of Fair Housing laws
- Assistance to victims of predatory lending and lending fraud
- Training for all of Onondaga County's municipalities on compliance with the Fair Housing Act, through one major annual symposium, followed by individual training sessions for each town and village board and their code enforcement officers

In addition, this project will address cases of lending fraud and predatory lending, practices which currently affect a significant number of county residents. These practices often result in mortgage default and foreclosure, and the intervention of The Program already saved the homes of several county residents and kept homes on the tax rolls that may otherwise have fallen into delinquency.

The FHC believes that there is little awareness of the fair housing act's accessibility requirements for new multi-family construction, as well as impediments to the development of affordable housing in many municipalities. As

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part of this project, the FHC will convene one major symposium to educate town and village boards, zoning officers, developers and builders about the Fair Housing Act's accessibility requirements and about planning for affordable housing development in their communities.

This annual symposium will include training on the applicable laws, as well as detailed information from an architectural expert about necessary steps to ensure compliance. The FHC will follow up on this training by offering individual training sessions for each town and village board in Onondaga County to ensure that each town adopts a plan for the development of affordable housing, and that each town includes compliance with the Fair Housing Act's design and construction requirements in their building-permit approval procedures.

The project works to address several distinct, but related, problems: illegal housing discrimination, lack of planning for affordable and accessible housing, spotty compliance with the design and construction requirements of the fair housing act, and predatory lending.

This project will help alleviate the problem of illegal housing discrimination by providing advocacy, housing counseling, complaint investigation, and legal representation to victims of housing discrimination with meritorious claims. The FHC's activities may also serve as a deterrent to future acts of discrimination on the part of housing providers.